

Reigate and Banstead Borough Council Overview and Scrutiny Committee Work Programme



Published:

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
13 October 2022								
<i>David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader, Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Chief Finance Officer	Quarter 1 2022/23 performance report To receive an update on performance in Q1 2022/23.	13 Oct 2022	20 Oct 2022		Open	
<i>Catherine Rose, Head of Corporate Policy, Dan Woodard, Sustainability Project Officer</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Environmental Sustainability Strategy: Annual Report To provide members with an update about progress towards delivery of the Council's Environmental Sustainability Strategy	13 Oct 2022	20 Oct 2022		Open	KEY

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<i>Andrew Benson, Head of Planning, Ian Dunsford, Planning Policy Manager</i>	Portfolio Holder for Planning Policy and Place Delivery	Director of Place	Local Plan - Local Development Scheme To agree initiation and timetable for a new Local Plan.			27 Oct 2022	Open	KEY
<i>Head of Legal and Governance</i>	Portfolio Holder for Investment and Companies	Managing Director	Partner and Shareholder Actions EXEMPT For the Executive to endorse and approve the decisions of the Commercial Ventures Executive Sub-Committee on 21 July 2022.				Fully exempt	KEY
<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Chief Finance Officer	Constitution of Budget Scrutiny Panel To establish the Budget Scrutiny Panel to review Service & Financial Plans 2023/24	13 Oct 2022			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Leader of the Council	Head of Paid Service	Leader's Update Six-monthly update from the Leader to Overview and Scrutiny Committee	13 Oct 2022			Open	
9 November 2022								
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Neighbourhood	Head of Neighbourhood Operations	Review of the Work of the Banstead Common Conservators	9 Nov 2022			Open	

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	Services		Review of the work of the Banstead Common Conservators, to include the powers and obligations set out in the 1893 Act of Parliament, the performance of the Conservators, and the development and execution of a management plan. Focus of the review to be on the services required and delivered, and not costs arrangements. The aim of the review is to see how improvements can be made to services.					
<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources, Portfolio Holder for Investment and Companies	Commercial and Investment Director, Director of People, Director of Place, Chief Finance Officer	Organisation Portfolio Holder Updates Updates from Executive Members in Corporate Policy & Resources, Finance & Governance, Investment & Companies	9 Nov 2022			Open	
8 December 2022								
<i>David Brown, Finance Manager,</i>	Deputy Leader and Portfolio	Head of Corporate Policy,	Quarter 2 2022/23 performance report	8 Dec 2022	15 Dec 2022		Open	

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<i>Luke Harvey, Project & Performance Team Leader, Pat Main, Chief Finance Officer</i>	Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Chief Finance Officer Head of Corporate Policy, Chief Finance Officer	To receive an update on Q2 2022/23 performance					
<i>Duane Kirkland, Head of Wellbeing and Intervention</i>	Portfolio Holder for Leisure and Culture	Strategic Head of Legal and Governance, Managing Director, Chief Finance Officer	Leisure and Culture Strategy To receive and consider the Council's first Leisure and Culture Strategy	8 Dec 2022	15 Dec 2022		Open	KEY
<i>Tom Borer, Policy Officer, Catherine Rose, Head of Corporate Policy</i>	Portfolio Holder for Investment and Companies	Head of Corporate Policy	Commercial Strategy: Progress Update To provide members with a progress update about work aligned with the Council's commercial strategy and objectives	8 Dec 2022	15 Dec 2022		Part exempt	
<i>Kirsty Jane Hill, Democratic Services Officer</i>	Portfolio Holder for Investment and Companies	Strategic Head of Legal and Governance	Companies Performance Update - Winter 2022 To receive an update on the Companies Performance to Winter 2022.	8 Dec 2022	26 Jan 2023		Part exempt Commercially sensitive information	
<i>Marie Crabtree, Democratic</i>	Deputy Leader and Portfolio	Chief Finance Officer	Observations on Budget Proposals - Budget Scrutiny	8 Dec 2022			Open	

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<i>Services Officer</i>	Holder for Finance and Governance		<p>Panel Report</p> <p>Report from the Budget Scrutiny Panel - observations on the Budget Proposals (Service and Financial Planning 2023/24)</p>					
19 January 2023								
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Community Partnerships, Portfolio Holder for Housing and Support, Portfolio Holder for Leisure and Culture	Director of People, Head of Community Partnerships, Head of Wellbeing and Intervention	<p>People Portfolio Holders Update</p> <p>Update from Executive Members of Housing & Support, Leisure & Culture, Community Partnerships</p>	19 Jan 2023			Open	
<i>Annette Wiles, Deputy Democratic Services Manager</i>	Leader of the Council	Strategic Head of Legal and Governance	<p>Calendar of Meetings 2023 - 2024</p> <p>To provide the calendar of meetings for the 2023 - 2024 municipal year for approval by Council.</p>	19 Jan 2023	26 Jan 2023	9 Feb 2023	Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Neighbourhood Services	Head of Neighbourhood Operations	<p>Review the Work of the Green Spaces Team</p> <p>to review the work of the Green Spaces Team in regard to the Countryside spaces in the</p>	19 Jan 2023			Open	

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			Borough, and delivery of the Green Spaces work programme. For clarity, this excludes the Council's parks, gardens and play areas, work on highways verges and grassed areas, the spaces managed by the Banstead Commons Conservators and matters to do with Planning (Core Strategy and Development Management Plan). The aim of the review is to see how improvements can be made to services.					
23 February 2023								
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Community Partnerships	Director of People, Head of Community Partnerships	Annual Community Partnership Scrutiny Annual "crime and disorder" scrutiny - Community Partnership	23 Feb 2023			Open	
16 March 2023								
<i>David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader, Pat Main, Chief</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate	Head of Corporate Policy, Chief Finance Officer	Quarter 3 2022/23 performance report To receive an update on Q3 2022/23 performance	16 Mar 2023	23 Mar 2023		Open	

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<i>Finance Officer</i>	Policy and Resources							
<i>Marie Crabtree, Democratic Services Officer</i>	Leader of the Council	Chief Executive	Leader's Update (March 2023) Six-monthly update from the Leader to Overview and Scrutiny Committee	16 Mar 2023			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Economic Prosperity, Portfolio Holder for Neighbourhood Services, Portfolio Holder for Planning Policy and Place Delivery	Director of Place, Head of Economic Prosperity, Head of Neighbourhood Operations, Head of Planning	Place Portfolio holders Update Update from Executive Members of Planning, Policy & Place Delivery, Neighbourhood Services, Economic Prosperity	16 Mar 2023			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Strategic Head of Legal and Governance	Overview and Scrutiny Annual Report 2022/23 Annual report from the Overview and Scrutiny Committee 2022/23	16 Mar 2023			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Strategic Head of Legal and Governance	Overview and Scrutiny Annual Work Programme 2023/24	16 Mar 2023			Open	

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			Overview and Scrutiny's Forward Work Programme for the year ahead 2023/24					

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